



Moseley Park School

Careers Programme Overview - 2023/24



Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil Entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical course

Management of Provider Access Requests

A provider wishing to request access should contact the school leads below.

- Years 7 to 13 - Assistant Headteacher – Mr A Samuels – asamuels@moseleypark.org
 - Year 12 to 13 – Assistant Headteacher – Mr A Fitzgerald – afitzgeral@moseleypark.org
- Deputy Head of Sixth Form – Ms E Harris – eharris@moseleypark.org

Unifrog

In keeping with our commitment to provide students with outstanding careers guidance and tailored support when choosing their next step after school, we will now be using Unifrog; an award-winning, online careers platform. All students in Years 7, 8, 9, 10, 11, 12 and 13 now have access to this excellent website.

Unifrog brings into one place every undergraduate university course, apprenticeship, and college course in the UK, as well as other opportunities, such as School Leaver Programmes, MOOCs and every college at Oxford and Cambridge. This makes it easy for students to compare and choose the best university courses, apprenticeships, or further education courses for them. They can also explore exciting opportunities further afield by looking at English-taught undergraduate programmes available in Europe and the USA.

Additionally, the platform helps students successfully apply for these opportunities by using Unifrog to write their personal statement, applications and CVs.

The Unifrog tools

Careers Library

- Over 1000 career profiles
- Presents information from a range of sources
- Includes qualifications and skills needed, interviews with industry professionals and labour market information
- Explores progression opportunities and what a working week really looks like

Students will also be given a username and password for Unifrog (<https://www.unifrog.org/sign-in>) allowing them access to up-to-date, impartial careers information, based on interests and aspirations. Unifrog brings together all the available information into one single, impartial, user-friendly platform.

Students will also be taught how to access labour market information (LMI) and why this is relevant.

UK Universities

- Students can enter subjects of interest and projected grades to see all relevant university courses available in the UK
- Rank and filter opportunities by factors like hours of lectures, price of accommodation and graduate job rates
- Get direct links to university information pages, with impartial information on courses and institutions
- Save unlimited shortlists to refer back to later

Apprenticeships

- Students can find live apprenticeship vacancies
- Vacancies are updated daily
- Rank and filter opportunities by factors like distance from home, weekly wage and application deadlines
- Direct link to the 'apply' page
- Each apprenticeship vacancy includes practical information about the opportunity, employer and training
- Save unlimited shortlists to refer back to later

Special Opportunities

Includes £5 million-worth of grants, bursaries, scholarships, contextual offers and extracurricular activities

These can be filtered by circumstances or characteristics, depending on the access requirements of the opportunity

Includes direct links for applying

Unlimited shortlists can be created and referred back to.

Opportunities for Access

Several events are integrated into the school careers programme. The offer provides an opportunity for partners to come into school to speak to pupils and/or their parents/carers: see below the current school provision; this is updated regularly.

Activities	YEAR 7	YEAR 8	YEAR 9	YEAR 10	YEAR 11	YEAR 12	YEAR 13
Core Programme	✓	✓	✓	✓	✓	✓	✓
1:1 Careers Interviews			✓		✓	✓	
Careers Fair	✓	✓	✓	✓	✓	✓	✓
'Guess My Job'		✓	✓				
Work Experience				✓		✓	
National Apprenticeship Week	✓	✓	✓	✓	✓	✓	✓
National Careers Week	✓	✓	✓	✓	✓	✓	✓
Mock Interviews				✓	✓	✓	
University Visits	✓					✓	✓
Pathways to Healthcare - NHS			✓	✓	✓	✓	
NCS – events/workshops/ residential					✓	✓	✓
Skills Show – Wolverhampton Race course			✓	✓	✓		
SEND Careers Fair				✓	✓		
Oxford University – Excellence Academy			✓	✓			

Other activities that can occur over the year:

- Aspire to HE/ Unifrog - MOOCs
- UCAS Fair Birmingham University
- Visiting Speakers
- University Master Classes/taster events/summer school – independently attended by students or booked subject visits.
- Virtual Careers Events – independently booked by students and parent/carers.
- Business School Advisor – Careers talk, Mentoring and Subject Careers Scenario
- Stafford University & Careers Bus.

Year Group	Autumn Term	Spring Term	Summer Term
Year 7	<p>Raising Aspirations Form time Careers videos Life Skills - Small group workshop introduction to CEIAG pathways(apprenticeships) Life Skills - CEIAG form group careers world of work videos Unifrog Workshop - Online platform a one-stop-shop for students across KS3</p>	<p>Raising Aspirations Form time Careers videos Colleges/University materials - Raising Aspirations Challenging Stereotypes. Life Skills - CEIAG form group careers world of work videos Unifrog Workshop - Online platform a one-stop-shop for students across KS3</p>	<p>Raising Aspirations Form time Careers videos Skills Company - STEAM presentation (to support the careers fair as a follow on/lead up to) Life Skills - CEIAG form group careers world of work videos Unifrog Workshop - Online platform a one-stop-shop for students across KS3</p>
Year 8	<p>Raising Aspirations Form time Careers videos Life Skills - Small group workshop introduction to CEIAG pathways(apprenticeships) Life Skills - CEIAG form group careers world of work videos Unifrog Workshop - Online platform a one-stop-shop for students across KS3.</p>	<p>Raising Aspirations Form time Careers videos Colleges/University resources - Raising Aspirations Challenging Stereotypes Halesowen College. Life Skills - CEIAG form group careers world of work videos Unifrog Workshop - Online platform a one-stop-shop for students across KS3.</p>	<p>Raising Aspirations Form time Careers videos Skills Company - STEAM presentation (to support the careers fair as a follow on/lead up to) Life Skills - CEIAG form group careers world of work videos Unifrog Workshop - Online platform a one-stop-shop for students across KS3.</p>
Year 9	<p>Raising Aspirations Form time Careers videos Life Skills - CEIAG form group careers world of work videos Unifrog Workshop - Online platform a one-stop-shop for students across KS3.</p>	<p>Raising Aspirations Form time Careers videos Wolverhampton College - introduction to option blocks. Options Evening (followed by one-to-one guidance interviews for students on KS4 courses / pathways academic and vocational / technical with members of the SLT and Head of Year) Life Skills - CEIAG form group careers world of work videos Unifrog Workshop - Online platform a one-stop-shop for students across KS3.</p>	<p>Raising Aspirations Form time Careers videos Digital footprint -Social Media and Your Digital Footprint workshop Life Skills - CEIAG form group careers world of work videos Unifrog Workshop - Online platform a one-stop-shop for students across KS3.</p>

<p>Year 10</p>	<p>Raising Aspirations Form time Careers videos Higher Education - assembly on apprenticeships and college routes Life Skills - CEIAG form group careers world of work videos.</p> <p>Work experience with Unifrog</p>	<p>Raising Aspirations Form time Careers videos World of Work - work experience for students to get a feel for the world of work, build confidence, identify their own strengths and weaknesses and improve their employability skills. All Year 10 will secure a work placement outside of school.</p> <p>All Year 10 will attend a one-week work placement starting Monday 5th June 2023</p>	<p>Raising Aspirations Form time Careers videos Group Work sessions on researching careers, qualifications and post-16 pathways to include academic and vocational/technical</p> <p>Life Skills - CEIAG form group careers world of work videos</p>
<p>Year 11</p>	<p>Raising Aspirations Form time Careers videos Higher Education - assembly on apprenticeships and college routes</p> <p>1:1 Guidance interviews through the school's impartial careers advisor – resources</p> <p>Life Skills - CEIAG form group careers world of work videos</p>	<p>Raising Aspirations Form time Careers videos 1:1 Guidance interviews through the school's impartial careers advisor.</p> <p>Life Skills - CEIAG form group careers world of work videos</p>	
<p>Year 12</p>	<p>Raising Aspirations Form time Careers videos Access Programme - talk delivered by universities to disadvantaged and students who are first generation to attend university</p> <p>Wolverhampton Magistrate/lawyer - assist students preparing for a career in Law.</p> <p>HE+ Identify and enrol students to take part in Oxford and Cambridge Outreach HE+ programme.</p>	<p>Raising Aspirations Form time Careers videos HE Convention Birmingham - visit to Birmingham University.</p> <p>Unifrog Launch - Rep from Unifrog to launch online platform for research into HE options and Apprenticeships</p> <p>Unifrog workshop - Students research MOOC's HE+ lectures continue. Residential visit with selected students</p>	<p>Raising Aspirations Form time Careers videos Future First/careers workshop - CV/covering letter writing, interview techniques and practice</p> <p>University visits and Open Day</p> <p>The Art of the Personal Statement workshop – Unifrog support material and presentation</p> <p>Choosing where to go and what to study workshop - University presentation.</p>

	<p>All Early Applicants Identify students and begin support University programmes.</p> <p>Summer Schools</p> <p>Pathways Study days, Social Mobility Foundation,</p> <p>Sutton Trust Summer Schools Medicine support events e.g. RCOA – signpost and support with references for appropriate students</p>	<p>Medicine and Dentistry Careers - University of Manchester Medical School talk to potential applicants</p> <p>Early Applicants Advice continues on wider reading/ enrichment and preadmissions testing</p> <p>Enrichment support Write all references required for study opportunities.</p>	<p>Student Finance, Bursaries and Scholarships - University presentation</p> <p>Unifrog workshop - all students compile shortlists for at least one HE courses and at least one Apprenticeship</p> <p>Work Experience - work experience for students to get a feel for the world of work, build confidence, identify their own strengths and weaknesses and improve their employability skills.</p> <p>Oxford and Cambridge Open Day residential visits</p> <p>Medicine and Dentistry Applicant Workshops Medical Ethics, Problem Based Learning, Multi Mini Circuit Interviews, UKCAT & BMAT</p> <p>Enrichment Support for summer work placements for Early Applicants, Summer Reading and Study suggestions.</p>
<p>Year 13</p>	<p>Raising Aspirations Form time Careers videos Barristers from Chambers in Manchester - assist students preparing for Bar Mock Trail at</p> <p>Early Applicants Assist with Personal Statements, UCAS references to meet 14th October deadline. Monitor preadmission test entries.</p> <p>Practice interviews Arrange practice interviews as appropriate.</p>	<p>Raising Aspirations Form time Careers videos Ace Your Exams workshop by Elevate Education</p> <p>Unifrog Workshop - all students not applying to HE compiles shortlists for Apprenticeships</p>	

Termly Overview

Autumn Term A

Developing through careers, employability and enterprise education (Self- Development)

Learning about careers and the world of work (Career Exploration)

Developing career management and employability skills (Career Management)

- Year 9 1:1 Careers interviews start.
- Career interviews by request (Connexions support over the year, 10 days' baseline service, RONI, SEN, LAC, 5 days traded service)
- Careers support-by request

Autumn Term B

- CORE Day- Year 11- My Future and employability- Post 16 and 18 options.
- CORE Day- Year 9- My Future and employability- Options and my career journey.
- CORE Lessons- Year 9- Developing yourself (through careers, employability and enterprise education). Learning about careers and the world of work. Planning for the future (using career management, employability and enterprise skills).
- Year 10- CORE Lessons- Developing yourself (through careers, employability and enterprise education). Learning about careers and the world of work. Planning for the future (using career management, employability and enterprise skills).
- Year 11- CORE Lessons- Developing yourself (through careers, employability and enterprise education). Learning about careers and the world of work. Planning for the future (using career management, employability and enterprise skills).
- Year 9 1:1 Career interviews continue.
- Year 11 1:1 follow up interviews by request
- Careers support- by request

Spring Term A

- CORE Day- Year 8 – My Future and Employability- Enterprise Challenge
- CORE Lessons- Year 8- Developing yourself (through careers, employability and enterprise education). Learning about careers and the world of work. Planning for the future (using career management, employability and enterprise skills).
- CORE Day- Year 10- University visits
- Year 10 Work experience and work place visits
- Year 11 Careers follow up appointments
- Careers support- by request

Spring Term B

- Year 10 1:1 Career interviews start.
- Year 10 and 12- The Skills and Apprenticeship Show- Wolverhampton Racecourse- TBC
- Year 11 -Extra Support for students that have not secured a post 16 destination.
- Careers support- by request

Summer Term A

- Year 7 – Core Lessons- Developing yourself (through careers, employability and enterprise education). Learning about careers and the world of work. Planning for the future (using career management, employability and enterprise skills).
- Year 10 1:1 Career interviews continue.
- Year 12 1:1 career interview.
- Careers support- by request

Summer Term B

- Year 12 Careers Week 6th July - students off timetable to start UCAS Applications and to research apprenticeships. Visiting speakers from universities, apprenticeship providers and employers.
- Year 7- CORE Day- My Future and Employability- What is a career? Guess My Job?
- CORE Day-Year 10 - My Future and Employability- Mock Interviews
- Year 12 –Wok Experience
- Careers support- by request
- Year 11 and 13- August- Careers Support for GCSE and A Levels Results Days.

6th Form

- Through their own enrichment program, students cover a variety of topics, including preparation and support to find work placements, study skills, UCAS preparation and applications as well as student finance and apprenticeship applications and interviews. Students are encouraged to attend master classes and open days at university along with relevant apprenticeship information events.

Date:	September 2022
Date approved:	
To be reviewed:	September 2023
Programme written:	Mr. A Samuels – Assistant headteacher